



Sustainability Policy

1. Penlee House Gallery & Museum Principles

1.1 Sustainability principles should guide the museum's day-to-day operations and its role and impact on the community.

1.2 Sustainable development is development that meets the needs of the present without compromising the ability of future generations to meet their own needs.

2. Use of Resources

2.1 Penlee House Gallery & Museum aims to contribute towards a sustainable community by encouraging staff to purchase goods and services that cause the least harm to the environment.

2.2 Measures will be taken to reduce our consumption in the gallery of non-renewable resources.

2.3 Energy and water usage in all our activities should be restricted and research is being made into an alternative energy resource.

2.4 Penlee House Gallery & Museum re-uses and recycles gallery waste.

2.5 Where feasible the gallery uses recycled and renewable products from local sources.

2.6 Penlee House Gallery & Museum uses Fair Trade products for items which cannot normally be sourced locally, such as tea and coffee.

3. Pollution/Transport

3.1 Penlee House Gallery & Museum ensures, where practical, that our activities minimise the use of chemicals which are harmful to the environment.

3.2 The gallery will not knowingly use suppliers that do not adhere to sustainable principles.

3.3 The gallery will encourage staff and volunteers to walk, cycle and use public transport and car share schemes for commuting and other work-related activities, bearing in mind the special needs of disabled people.

4. Health and well-being

4.1 Penlee House Gallery & Museum aims to provide a safe and healthy working environment for staff and volunteers.

4.2 Regular training in health and safety and first aid will be encouraged. All staff have been trained in First Aid and have their training reviewed on a 3-year basis with the British Red Cross (last training on 5/02/2014).

5. Local Economy

5.1 Penlee House Gallery & Museum will favour, where feasible, the use of local companies and producers. This will reduce the need to travel and will importantly help with regional re-generation.

5.2 The gallery will recognise, value and support the important role played by volunteers within the organisation.

5.3 The gallery will support work placement and volunteer schemes to help people get back to work.

6. Social Equality

6.1 Penlee House Gallery & Museum provides an inspiring environment for people to meet.

6.2 Staff and volunteers are supported in training and life - long learning.

6.3 Penlee House Gallery & Museum will build upon its disabled access and be socially inclusive.

6.4 Penlee House Gallery & Museum promotes equal opportunities both with staff, volunteers, suppliers and visitors (see the *Equal Opportunities Policy*).

7. Collections

7.1 Penlee House Gallery & Museum will manage the collections for future generations by continuing acquisitions, conservation and documentation of works and artefacts to the highest of standards with long term liabilities in mind.

7.2 The gallery will abide by best practice standards recommended by the Museums Association and act ethically in collecting. (See *Collection Management Policy*)

8. Dissemination

8.1 Penlee House Gallery & Museum is continually looking into ways to improve upon its sustainable policy. It will share knowledge and learn from those who adhere to best practice.

This policy will be reviewed in January 2017.